

HADRIAN LEARNING TRUST

Minutes for Meeting of Board of Trustees

6:00pm, Wednesday 13 December 2017

In attendance: Simon Kitchman (SKi), David Hartland (DH), Graeme Atkins (GA), Tony Brown (TB), Barbara Hignett (BH), Jonathan Holmes (JH)

Also attending: Charlotte Gaines (CG, Clerk to Governors), James Andriot (JA, Acting Head of School)

Part 1 Classified Non-Confidential

1) Apologies

Apologies for non-attendance had been received from Sarah Kemp.

2) Declaration of pecuniary, business or personal interests

No declarations of pecuniary, business or personal interest were made in addition to those already recorded in the Register of Interests.

3) Minutes of previous meeting Part 1

The Minutes of the following meeting, having been circulated to Trustees, were discussed:

- Hadrian Learning Trust Board – 15 November 2017 – Part 1

Trustees agreed that these were an accurate record.

Matters arising

Amendments have been made to the details of attendance at Trust Board meetings recorded in the annual report. JA has been added to the register of interests as a member of staff in regular attendance at Trust Board meetings and this has been updated on each school's website. Details of the Gold Arts Award have been added to the QEHS Executive Headteacher's report.

Visits from the SIP have been arranged. Toni Spoor will be in HMS on Thursday 14 and QEHS on Friday 15 December. There will be a debrief for Trustees at 4pm on the Friday at QEHS.

JH noted that the minutes indicated that Year 9 options were to be discussed at this meeting. Trustees agreed to defer this to the January meeting.

4) Committee and meeting reports

HMS Monitoring Committee

SKi noted that the minutes of the HMS Monitoring Committee had been circulated, and asked for questions.

JH commented that there appeared to have been no discussion about how the curriculum aligns with other middle schools in the partnership. GA explained the process of bringing

together curriculum leaders from the three schools with counterparts at the high school, to try to cohere the journey through Key stage Three. This is working better in some subject areas than in others. GA and JA will review with the heads at Corbridge Middle and St Joseph's next term.

GA advised that HMS is looking to work more closely with feeder first schools, particularly in relation to maths.

QEHS Monitoring Committee

Minutes of the QEHS Monitoring Committee have not yet been circulated.

JH advised that a panel had been held to review the decision to issue a permanent exclusion – the decision had been upheld. The deadline for an appeal has now passed and the student has been taken off roll. SKi thanked those who were involved in the panel.

Safeguarding meeting

GA and JH meet regarding safeguarding once a term, and are due to meet again in January.

JH noted that a letter had been received by him as Safeguarding Trustee. He had referred the matter to the Executive Headteacher to be dealt with as a formal complaint at Stage 2 of the Complaints Policy and Procedure.

Stakeholder engagement

SKi reminded Trustees of events taking place at the end of term and asked Trustees to advise CG of intended attendance so that seats could be reserved.

JA advised that the Sixth Form have arranged a coffee morning for older relatives to take place on Friday morning to raise money for the Tashi Lhunpo trip. It has been suggested that this should become a regular event.

5) Urgent business with agreement of Chair

None.

6) Close and confirm date of next meeting

Part 1 of the meeting was concluded.

The next meeting will take place on Thursday 24 January 2018.

Trustees moved onto Part 2 of the agenda.