

# HEXHAM MIDDLE SCHOOL

## JOB DESCRIPTION: TEACHER OF MATHEMATICS

### SUBJECT AREA: MATHS

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**Responsible to:** Curriculum Leader (Maths) / SLT HMS

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#### **Responsibilities**

Support the work of the school/department/subject as follows:

#### **1. Teaching**

To:

- Plan lessons and teach well structured lessons in the classes you are assigned to
- Teach within the context of the school's plans, curriculum and schemes of work
- Participate in arrangements for preparing students for internal and external assessments.
- Adapt teaching to respond to the strengths and needs of all pupils
- Direct and supervise support staff assigned to you or the students in your classes (e.g. LSAs)

#### **2. Impact on educational progress of own students.**

To:

- Set high expectations which inspire, motivate and challenge students
- Meet targets for the students in your assigned classes & monitor progress against these targets
- Report appropriately to parents on student progress in line with the school's assessment calendar
- Monitor standards of behaviour and apply whole school policies;
- Support the work of the school in planning and implementing strategies for improvement (including intervention and revision sessions)
- Mark work and provide written feedback to students on a regular basis and in line with the whole school policy

#### **3. Whole School**

To:

- Participate in professional development activities, maintain and develop expertise, and share this with others;
- Contribute to the development, implementation and evaluation of the school's policies, practices, and procedures in such a way as to support the School's values and vision
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Supervise, and so far as practicable teach any students where the person timetabled to take the class is not available to do so.
- Deploy any resources delegated to you
- Participate in arrangements for your own appraisal
- Communicate appropriately with pupils, parents and carers, and other colleagues in school
- Contribute to the wider life of the school either through the school's extra-curricular activity programme and/or by supporting colleagues and students with their work and development

#### **4. Health and Safety and safeguarding**

To:

- Promote the safety and well-being of students at all times (in line with school safeguarding policies)
- Ensure that health and safety procedures & guidance applicable to your subject/classes are followed

You may also be assigned other tasks, deemed appropriate by your Curriculum Leader, Assistant or deputy Headteacher or the Head of School.

**HEXHAM MIDDLE SCHOOL**  
**PERSON SPECIFICATION: TEACHER OF MATHEMATICS**  
**SUBJECT AREA: MATHS**

	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Degree in maths or a maths related subject.</li> <li>• DfE recognised teaching qualification such as a PGCE or equivalent in Secondary education.</li> </ul>	
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Recent and relevant experience of teaching maths at secondary level up to 16. A recent or current PGCE course is sufficient to meet this requirement</li> </ul>	
<b>Skills</b>	<ul style="list-style-type: none"> <li>• Ability to inspire, motivate and challenge students</li> <li>• Ability and willingness to teach to upper key stage 2/3 students across a range of National Curriculum Subjects.</li> <li>• Ability to plan and teach well structured lessons which achieve outcomes which are at least good and are often outstanding</li> <li>• Ability to meet targets for the students in your assigned classes</li> <li>• Ability to work closely with a team of teaching colleagues to prepare, resource and teach your subject</li> <li>• Ability to communicate effectively with students, parents and colleagues showing respect for others and professionalism at all times</li> <li>• Ability to adapt teaching to respond to the strengths and needs of all students</li> </ul>	<ul style="list-style-type: none"> <li>• Applicants should indicate in their applications other subjects they could potentially offer.</li> </ul>
<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>• Contributes to the wider life of the school</li> <li>• An able and dynamic teacher who is willing to contribute positively and imaginatively to this successful school, demonstrating energy and resilience. We are looking for someone with the capacity to develop quickly into a consistently outstanding teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Willingness to contribute regularly to our extensive extra-curricular activities programme</li> </ul>

This post is available to all applicants who meet the criteria, including newly qualified teachers. Specific details concerning the post will be discussed with all shortlisted candidates.