

ANNEX 1

Hexham Middle School

September 2020 Full Opening

Key features

We will:

- Have all pupils back
- Operate our full timetable ensuring all pupils get full teaching time (we may prioritise maths and English in the first few weeks to get pupils back on track in these subjects)
- Adhere to the Government [guidance](#), complying with the seven elements of the [system of controls](#)
- Manage pupils in year group bubbles in accordance with the guidance
- Make changes to arrival times and mustering points to ensure bubbles are separate but without adverse impact on those using school transport
- Direct pupils to use specific routes and entry/exit points to avoid congestion and mixing
- Stagger departure times but without adverse impact on those using school transport (see timetable of school day)
- Adjust classroom layouts where necessary to align with the guidance on seating arrangements
- Provide additional cleaning in accordance with the guidance
- Provide additional handwashing facilities at key entry points
- Ensure that pupil hand cleaning occurs via sanitisers in every classroom and at other key points
- Enable year 5 to have most of their lessons in the Orchard building to reduce movement around the site (this will be reviewed as the situation develops)
- Enable movement in other year groups to be limited, where possible, but pupils will move between classrooms and buildings.

Week one

Pupils will spend their first few days with their new form tutor as part of a focus on wellbeing and re-establishing routine.

- Tuesday 1 September: INSET Day
- Wednesday 2 September: Year 5 attend
- Thursday 3/Friday 4 September: All pupils attend

Week two

- Year 5: will spend their week in Orchard largely with their form tutor. Maths and English will be taught in mixed-ability classes.
- Years 6, 7 and 8: will operate their normal timetable for periods 1, 2 and 3 and the afternoons of that first full week working on personal, social and health education with form tutors. Form class/well-being activities will be well-planned in advance to ensure that there is a consistent, impactful approach across the school. We think there will be a need for such provision in this

early phase and it also enables us to limit the amount of movement around site while we get everyone adjusted to the new arrangements.

Week three

- The intention is to operate the new timetable in its entirety from this point with the contents of this document implemented.
- Pupils will be taught in English and maths sets in Year 5 from week three (within their bubble).

Structure of typical day

- 8.40: Year 7 arrive to top yard; Year 8 arrive to Beaumont yard
- 8.50: Year 5 arrive to their yard; Year 6 arrive to their yard
- Break time will remain at 11.00
- Lunch will be 12.15 to 1.10. The year group on first sitting will leave period 3 at prompt 12.00 and be walked to the canteen
- 3.20: Years 7 and 8 leave
- 3.30: Years 5 and 6 leave
- Pupils travelling on buses can arrive together and make their way to the designated year group yard.

Lunch arrangements

- Supervising staff will walk each year group controlled by radio communication to ensure that the canteen can be cleaned down between bubbles. Duty staff will walk the year group back to their social space.
- Each year group will have their own yard.
- On field days, each field will be split into two year group zones with 'footpaths' around the outside to avoid crossing.
- Lunch will be served in the canteen one year group at a time with cleaning in between.

Curriculum

- An additional English and maths lesson will be included in every year group for the first half term (pending a review). As per the guidance, a strong emphasis must be placed on the core skills of reading, writing and numeracy.
- Across the curriculum, an emphasis on the teaching of reading, writing and, where possible, maths will be in place.
- Curriculum Leaders will guide staff on the assessment of pupils and how we plan to bridge gaps in learning over time. A more comprehensive plan on the curriculum will follow in due course.
- There will be an emphasis on re-establishing high standards of presentation and handwriting in September and beyond.