



September 2020

Dear Parent/Carer

### **Applications for Year 9 places at a QEHS in September 2021**

The process for applying for a place at Northumberland High School for September 2021 opens on Saturday 12 September 2020. Should you wish your son or daughter to secure a place at Queen Elizabeth High School or another Northumberland High School in September 2021, you need to apply by **31 October 2020**, irrespective of your child's current school. In other words, the allocation of a place is not automatic and some students from HMS were not allocated a place at their preferred school for September 2020 because they missed the deadline.

#### **How to apply**

You are able to apply for a High School Place from **Saturday 12 September 2020**. Applications for Queen Elizabeth High School, and other Northumberland High Schools, are managed by the admissions team at Northumberland County Council. Details of the application process can be found at:

<https://www.northumberland.gov.uk/Education/Schools/School-admissions-places-appeals-1/Guide-to-School-Handbooks.aspx#schoolinformationhandbooks>

The admissions timetable is as follows:

- 12 September 2020:** E-admissions portal opens.  
Information and Handbooks available on the Council's website at:  
[admissions.northumberland.gov.uk](http://admissions.northumberland.gov.uk)
- 31 October 2020:** Closing Date for Applications:  
E-admission portal closes at 12 midnight. Any application received after this date are considered late and will not be considered as part of the first allocation of places.
- 1 March 2021:** Parents who applied by 31 October 2020 will be notified of the outcome of their applications for school places

Any late applications will only be considered for a place after those applications received on time have been allocated. If all places at a school are allocated to on time applications this may result in students not getting a place at their preferred school even if they live in catchment or are in a catchment school.

If you do not apply for a place and you are resident in Northumberland you will be allocated to a school after all other applications have been allocated. You will only be allocated to your catchment school if there are still places available, if there are no spaces you will be allocated the nearest school which has places available.

If you would like more information about the application process, please contact the admissions team at Northumberland County Council on 01670 624889. Alternatively, if you would like to speak to someone at QEHS, please contact Charlotte Gaines on 01434 610301 or email [cgaines@qehs.net](mailto:cgaines@qehs.net)

Yours faithfully

Mr Barry  
Pastoral Leader KS3